



## Application for Subsidy on Exchange for Post-secondary Students

### **Notes to Students:**

1. Applicants should read the “Guidelines on Subsidy on Exchange for Post-secondary Students” available at <http://www.centennialcollege.hku.hk/en/exchange-programme/outgoing-students> for the requirements and application procedures of the Subsidy Scheme.
2. Applicants must be a local student and be enrolled in a full-time programme with the College at the time of application and throughout the duration of the exchange programme.
3. Applicants or their families must be in receipt of means-tested student financial assistance from the Working Family and Student Financial Assistance Agency (WFSFAA) or the Comprehensive Social Security Assistance (CSSA).
4. Students are only eligible for subsidy under the Subsidy Scheme once during their undergraduate studies.
5. Study Abroad Programmes must be organised or endorsed by the College, lasting for at least one semester.
6. Applicants should submit a completed application form together with a copy of (i) their latest academic transcripts / public examination results; (ii) the latest Notification of Result of Application for Financial Assistance from WFSFAA, and / or documentary proofs of their CSSA status from the Social Welfare Department.
7. The completed application form, together with all supporting documents, should reach the College Office on 1/F at least 8 weeks before the commencement of the exchange programme.

### **I. Student Particulars**

Name (Surname first): \_\_\_\_\_

Student No.: \_\_\_\_\_

Year of Study: \_\_\_\_\_

Programme of study:  Bachelor of Arts (Honours)  Bachelor of Professional Accounting (Honours)  
 Bachelor of Social Sciences (Honours)

Contact Number: \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Home)

### **II. Applicant's Grant/ Subsidy Conditions**

Please provide documentary proofs for verification

**Grants from Working Family and Student Financial Assistance Agency (WFSFAA)**

Received or to be Received Date: \_\_\_\_\_ Amount (HK\$): \_\_\_\_\_

**Recipients of Comprehensive Social Security Assistance (CSSA)**

Received or to be Received Date: \_\_\_\_\_ Amount (HK\$): \_\_\_\_\_

**Other Scholarships/ Sponsorships/ Subsidy Schemes Wholly/Partly Funded by the Government**

(Use separate sheet if necessary)

Please specify: \_\_\_\_\_

Received or to be Received Date: \_\_\_\_\_ Amount (HK\$): \_\_\_\_\_

### **III. Details of Exchange Programme**

Partner Institution: \_\_\_\_\_

Year of Exchange: \_\_\_\_\_ Semester of Exchange: \_\_\_\_\_

#### **IV. Declaration**

- i. I declare that all information given in this application form is, to the best of my knowledge, accurate and complete. I understand that any false information or misrepresentation will disqualify my application for the subsidy and as a result, any payment made must be refunded to the Education Bureau via the College.
- ii. I declare that I have not received any subsidy under the Subsidy on Exchange for Post-secondary Students Scheme during my studies at the College or my previous studies at undergraduate level in Hong Kong.
- iii. I will inform the College if there is any change of my personal data. I note that under the provisions of the Personal Data (Privacy) Ordinance, I have the right to request access to, and to request the correction of, my personal data.
- iv. I agree that my personal data provided in this application form will be used by the College, WFSFAA and related government bureaux / departments to assess my eligibility for and to implement / monitor the operation of the Subsidy Scheme and for other related purposes.
- v. I understand the “Notes to Students” above and will comply with the regulations stated therein.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_